



## COUNCIL AGENDA

**Monday, February 3, 2025– 7:00 pm**  
**Waynesville Municipal Building, 1400 Lytle Road**

- I. Roll Call
- II. Pledge of Allegiance
- III. Mayor (for purposes of acknowledgments)
- IV. Disposition of Minutes of Previous Meetings  
Council, January 21, 2025 at 7:00 p.m.
- V. Public Recognition/Visitor's Comments (A five-minute per person time limit will be allowed for each speaker unless more time is requested and approved by a majority of the council)
- VI. Old Business
- VII. Reports
  - Standing Council Committees
    - a) Finance Committee
    - b) Public Works Committee
    - c) Special Committees
  - Village Manager's Report
  - Police Report
  - Finance Director's Report
  - Law Directors Report
- VIII. New Business:

**Legislation:**

**Reading of Ordinances and Resolutions:**

## **First Reading of Ordinances and Resolutions:**

### **ORDINANCE NO. 2025-001**

AN ORDINANCE AUTHORIZING A FIFTY PERCENT REDUCTION OF THE WATER FEES RELATED TO THE PARK AT THE MARY L. COOK LIBRARY

### **ORDINANCE NO. 2025-002**

AUTHORIZING THE VILLAGE MANAGER TO ENTER INTO A CONTRACT WITH WARREN COUNTY ENGINEER'S OFFICE FOR PURCHASE OF ROAD SALT AND DECLARING AN EMERGENCY

### **ORDINANCE NO. 2025-003**

AUTHORIZING THE VILLAGE MANAGER TO AWARD PROPERTY AND LIABILITY INSURANCE COVERAGE FOR THE VILLAGE OF WAYNESVILLE

## **Second Reading of Ordinances and Resolutions:**

### **Tabled:**

IX. Executive Session

X. Adjournment

*Next Regular Council Meeting:*

**February 18, 2025 at 7:00 pm**

*Upcoming Meetings and Events:*

Public Works Committee, February 3, 2025 @ 6:00 p.m.

Finance Meeting, February 18, 2025 @ 6:00 p.m.

Public Works Committee, February 3, 2025 @ 6:00 p.m.

**Village of Waynesville  
Council Meeting Minutes  
January 21, 2025 at 7:00 pm**

**DRAFT**

Present: Mayor Earl Isaacs  
Mr. Lyle Anthony  
Mr. Brian Blankenship  
Mr. Chris Colvin  
Mr. Zack Gallagher  
Mr. Troy Lauffer  
Mrs. Connie Miller

Village Staff Present: Jeff Forbes, Law Director; Gary Copeland, Village Manager and Director of Public Safety; Jamie Morley, Finance Director and Clerk of Council

***CLERK'S NOTE-** This is a summary of the Village Council Meeting held on Tuesday, January 21, 2025.*

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Mayor Isaacs called the meeting to order at 7:00 p.m.

Roll Call – 7 present

**Mayor Acknowledgements**

Mayor Isaacs was sad to announce the passing of Jim Crane, who was an excellent community leader, including being mayor of the Village of Waynesville for two terms. Mayor Isaacs also said he attended a ceremony to honor the accomplishments of his niece, Michelle Mays, CEO of FosterHub. FosterHub was awarded a 7.3 million dollar grant to rehab a house in Logan, Ohio to help individuals transition when they age out of the foster care program. Mayor Isaacs also displayed the board game Waynesvilleopoly. He was proud to say that the board game had many historic and prominent landmarks and buildings throughout the Village.

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**Disposition of Previous Minutes**

Mrs. Miller moved to approve the minutes of the December 16, 2024 meeting as written, and Mr. Blankenship seconded the motion.

Motion – Miller  
Second –Blankenship

**Roll Call – 7 years**

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**Public Recognition/Visitor's Comments**

None

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**Old Business**

Mr. Gallagher announced that after review, he and Mr. Lauffer recommended that Council members remain on the current committee appointments, with the one change of Mr. Anthony replacing Mr. Lauffer on the Parks and Recreation Board.

Mr. Gallagher moved to approve the proposed Council committee appointments for 2025, and Mr. Lauffer seconded the motion.

Motion – Gallagher  
Second –Lauffer

**Roll Call – 7 yeas**

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**Reports**

**Finance**

The Finance Committee met this evening to review budgetary items. Ms. Morley met with Ms. Crockett, the former Finance Director, to help with year-end. The Committee should soon receive quotes from Mr. Hough of Wade Insurance to renew employee health care that must be renewed by 1 May.

**Public Works Report**

Public Works will be meeting on February 3, 2025 at 6 p.m.

**Special Committee Report**

Parks and Rec met this evening. Mary L. Cook is requesting legislation for the new park to receive water at a 50% rate, as has been approved for Bicentennial Park. They also ask that within the ordinance there be language that the Village supports and is in partnership with the library, which will help with applying for future grants. During the meeting, the Committee reviewed the proposed plans for the new park. The only suggested change was to widen the sidewalk around the children's playground area. Otherwise, the plans look nice. Chris Hice attended the meeting and requested a MOMS meeting to be scheduled for February. Mr. Colvin stated he would announce the date at a later time.

## **Village Manager Report**

- Chief Copeland provided a copy of the final resolution with ODOT concerning the traffic light at Corwin Ave and Route 42. He explained that bid packets will be released on Feb. 27, and bids are due March 10<sup>th</sup>. The Village's portion of the project is 266K, but if bids come in higher, that could increase. The Village could use the Highway Fund since it is a State Route project.
- Chief Copeland said he will be meeting with Karie Novesl to go over the renewal of the Village's insurance policy. Legislation will be presented at the next Council meeting.
- DORA cups have come in, but they are hard plastic and not what was specified. Chief Copeland explained the soft-sided orange cups were unsuitable because of all the ridges. He suggested that a clear plastic cup be used with orange lettering.
- A report on the well withdraws has been provided for review. The time each well ran was disbursed relatively evenly.
- Franklin Phase II should begin on January 27<sup>th</sup>.
- Met with Chief Beckett from the Wayne Township Fire Department to review possible code infractions on Main Street.
- The paperwork for Well 10 required by the Ohio EPA has been submitted. The PFAS report on the draws for Well 10 was a little high, but it will be reduced significantly when blended with Wells 6 & 7 (which tested at zero PFAS). The line for Well 10 has been approved. Molly Conley of Warren County Soil and Water will provide a letter to the EPA supporting Well 10 because the well is in the floodplain.
- Chief Copeland said he has become aware of Dave O'Banion wanting to sell 27 acres of land directly upriver of the Village's Wellfield. He said he worries about what could be built there that could impact the wells. Mr. O'Banion wants \$30K per acre and is unwilling to break up the property.
- Met with Ms. Maloney and Mr. Hice to review plans for the proposed library park.
- Chief Copeland thanked the new owners of Fresh Marketplace for providing doughnuts to the staff.
- WMA provided a check reimbursing the Village for the purchase of DORA signs.

## **Police Report**

- The Mayor's Court and Calls for Dispatch reports have been provided for review, and the updated Code Enforcement report has also been provided.
- There is an ordinance on the agenda about Mayor's Court Fees.
- SRO Mermann will attend ALICE instructor training. He can then train the other officers on the correct procedures.

- Warren County Drug Task Force has sent their annual invoice for the Village's contribution. This is for \$9K, as the Village has previously donated.
- This is a public notice that the Village has a 48-hour limit on-street parking. Chief Copeland said that vehicles did not move for a week during the snowstorm, and it was a hassle for the road crew to plow around these cars. Furthermore, cars are not allowed to park on snow routes with more than 2 inches of snow. This includes Main Street.

Mrs. Miller wanted to commend the Street Department on its great job on the streets during the storm. She also asked about the proposed new cups for the DORA District and wondered if orange lettering would be readable.

Mr. Gallagher also agreed with Mrs. Miller. He did not think orange lettering would be readable on a clear cup filled with yellow beer. Mrs. Miller suggested that the DORA establishments use the current cups and then reevaluate how they work. The Council's consensus agreed with Mrs. Miller's suggestion.

Mr. Anthony also wanted to thank the Street Department for a great job.

Mr. Gallagher asked if the Water Department could continue to monitor the PFAS levels and see if they get flushed out as the Well is put into service. Chief Copeland stated that the EPA suggested this could happen. Mr. Gallagher also asked if Chief Copeland could get more information on the purchase of the O'Banion property and ways to fund this purchase.

Mr. Colvin asked for clarification on what PFAS is. Mr. Forbes said that it stands for poly-fluoroalkyl substances or forever chemicals, which are manmade chemicals designed to be non-stick, waterproof, stain, and flame-resistant.

Mrs. Miller asked if the Village purchased the O'Banion property in the Township. Would the Village annex it? Mr. Forbes responded that yes, it would need to be annexed.

### **Financial Director Report**

- Ms. Morley said she would not be at the next meeting, and Chief Copeland volunteered to keep the roll call.
- Ms. Morley also asked if any Council member wants to enroll in Ohio Deferred Comp; they will need to get the paperwork in soon in order for her to set this up.

### **Law Report**

None

Mrs. Miller asked Mr. Forbes about the establishment of a Lighting District. Mr. Forbes explained that lighting districts cannot be established for current areas. But if there is an

improvement or creation of new lighting districts, then they can be established. He explained that there is a whole process. The Village must provide documentation on the cost and put the proposal on record for residents to challenge. If this is the route the Council wants to explore, then Mr. Forbes can lay out the process. Ms. Morley added that assessing property taxes would help the Village spread some of the cost to property owners.

## **New Business**

Mr. Colvin asked Mr. Forbes to draft legislation allowing the new Mary L. Cook Park to receive water at a 50% rate reduction.

## **Legislation**

### **First Reading of Ordinances and Resolutions**

None

### **Second Reading of Ordinances and Resolutions**

#### **Ordinance 2024-051**

Adopting Chapter 151 of the Village of Waynesville Codified Ordinances Regarding Special Purpose Flood Damage Reduction

Mrs. Miller moved to amend Ordinance 2024-051 to declare it an emergency and add the emergency clause, and Mr. Blankenship seconded the motion.

Motion – Miller

Second –Blankenship

#### **Roll Call – 7 yeas**

Mayor Isaacs moved to adopt Ordinance 2024-051 as amended, and Mr. Colvin seconded the motion.

Motion – Isaacs

Second –Colvin

#### **Roll Call – 7 yeas**

#### **Ordinance 2024-052**

Amending the Schedule of Fees and Charges for the Village of Waynesville Regarding Filing Fees for Pleas in Absentia in Mayor’s Court and Declaring an Emergency

Mrs. Miller moved to adopt Ordinance 2024-052 as an emergency, and Mr. Anthony seconded the motion.

Motion – Miller

Second –Anthony

#### **Roll Call – 7 yeas**

**Executive Session**

None

All were in favor of adjourning at 7:56 p.m.

Date: \_\_\_\_\_

\_\_\_\_\_  
Jamie Morley, Clerk of Council



# Council Report

February 3, 2025

Chief Copeland

## Manager

- The Ohio Environmental Protection Agency (OEPA) requested PFOS level results for wells 6 and 7. MASI Environmental Services collected samples from both wells on December 30, 2024, and submitted them to Summit Environmental Technologies. The analytical report was received on January 17, 2025, and indicated no detection of perfluorinated alkyl acids. A copy of both reports has been included for your records. The information obtained has been forwarded to the OEPA, along with a letter from Warren County Floodplain Manager, Molly Conley, which has also been provided for your review. The OEPA has approved well #10 and the waterline. This well will blend with wells 6 and 7.
- I met with Karie Novesl from Hylant Administrative Services on Thursday, January 23rd, at 10 a.m. at the Village Government Center to review the Village's assets. She provided an itemized quote, which I emailed to the Council for their review on Wednesday, January 29th. Additionally, I included renewal ordinance #25-003 for a first reading, as the current policy with Ohio Plan Risk Management is set to expire on March 12, 2025.
- I met with Jay Smith from Smith Corp on Thursday, January 23, regarding the Franklin Road waterline and the repair project from Old Stage to Lytle Road. Smith Corp began Phase II of the Franklin Road project on January 27, with a tentative completion date set for late June. They will be staging materials on the north side of Franklin Road and on Fifth Street. I have included the notification letter about the project and the construction dates that have been provided to the residents affected by the project on Franklin Road.
- An ordinance (Ordinance #25-001) has been drafted to lower the library's water costs, specifically for the park area, in collaboration with the Village. This new park, owned and maintained by the Library, will be open to the general public, benefiting the community.
- I am following up on the O'Banion property for sale on SR 42, north of the Village well field. I spoke with Kim Williams, the property realtor, regarding the 27.757 acres. He mentioned that he was the realtor who purchased the property from American Aggregates Corp. for Wilma O'Banion. I inquired about the 2021 court case (Case #1:19-CV-841) between O'Banion and American Aggregates, which he stated involved agricultural restrictions and mineral rights that have since been resolved. Mr. Williams indicated that the asking price is \$30,000.00 per acre, but after further discussion about the purchase, I informed him that we would be interested in working with David O'Banion on a 1031 exchange and other options that I will present to the Public Works Committee on Monday. I also told Mr. Williams that any potential sale to the Village would not proceed without a title search for liens or restrictions.

- We participate in the annual Warren County Rock Salt bidding program involving multiple municipalities. This collective effort allows us to increase the overall amount of salt purchased while reducing the unit price per ton. I have provided ordinance 25-002 for Council approval to include our municipality in the bidding process. We purchase 200 tons of rock salt each year and would like to continue maintaining that amount.
- On Tuesday, January 28th, I collaborated with Molly Conley, the Director of Warren County Soil and Water, on the Hoffman Property projects. Mr. Hoffman has hired Apex Engineering, a new civil site design engineering firm, and has been informed that he must complete a floodplain application and submit his site plans as part of this application. According to Mr. Hoffman, Stantec will be working alongside Apex Engineering, and they plan to fill the lot to grade at the corner of SR 42 and SR 73. Additionally, Mr. Forbes prepared and sent a notice on January 31st to J & I Hoffman Properties, LLC, regarding violations of village codes and ordinances affecting parcels #0906276001, #0906278003, and #090627800. The letter included instructions on how to rectify these violations.
- I would like to thank Kelly Miller, the Executive Director of the Waynesville Area Chamber of Commerce, for her assistance in designing the DORA stickers. We will arrange an appointment with the library to print these stickers and distribute them to merchants who choose not to participate in the designated outdoor refreshments program.



## Police

- The January dispatched calls for service and the Mayor's Court report will be provided at the next meeting because the month ended at the weekend.
- Sgt. Denlinger has provided a code enforcement report for your review. Please contact the sergeant or me with any questions, concerns, or recommendations for properties to add to the list.



- I contacted the Greater Warren County K9 Association to do a random walk-through at their convenience at the Wayne Local Schools. This is an annual exercise that we do every year at various times of the year. When they are contacted, they determine the number of officers participating based on availability and the date and time the search will take place. It is a win-win as they use this as a training opportunity for their organization, and it helps us to maintain a safe and drug-free learning environment. The dates and times are not communicated to the public, schools, or agencies until they arrive on scene, because it would defeat the purpose of identifying potential violations or threats. The K9s are trained to detect drugs, firearms, and explosive devices. I want to thank all the officers and K9 partners for their contribution to Waynesville and I will be submitting letters of thanks to their respective agencies.

- Deputy Billmaier, K9 partner Hendrix, of Warren County Sheriff's Office
- Deputy Hawthorne, K9 partner Flex, of Warren County Sheriff's Office
- Officer Lacon, K9 partner Maggie, of Franklin Police Department
- Officer Holt, K9 partner Luna, of Warren County Sheriff's Office
- Officer Maghee, K9 partner Echo, of Lebanon Police Department
- Officer Cagg, K9 partner Enzo, of Camden Police Department
- Officer Keil, K9 partner Liza, of Franklin Police Department
- Officer Butler, K9 partner Asland, of Franklin Police Department





- The Village received a check from the Attorney General’s office for \$8,154.68 for the continuing professional training completed by the Waynesville officers as required by the State.
- School Resource Officer Mermann attended ALICE (Alert, Lockdown, Inform, Counter, Evacuate) Instructor Certification training on January 22-23. This certification enables him to instruct officers on the course, which trains them to respond to violent critical incidents, including active shooters, violent intruders, mass shootings, terrorism, workplace violence, and other unexpected tragedies.



- I have contacted Lebanon Ford about purchasing a state-bid Ford SUV police cruiser to replace the oldest unit in our fleet as part of our maintenance program. I will prepare an ordinance for the next meeting, including outfitting the cruiser with the necessary equipment.
- National Drug Take Back Day is set for Saturday, April 26th, from 10 a.m. to 2 p.m. This is a save-the-date notice; further details will be provided in a future Council report.



# WELL 6



**SUMMIT**  
ENVIRONMENTAL TECHNOLOGIES, INC.  
An Alliance Technical Group Company

Summit Environmental Technologies, LLC  
3310 Win St.  
Cuyahoga Falls, Ohio 44223  
TEL: (330) 253-8211 FAX: (330) 253-4489  
Website: <http://www.settek.com>

## Analytical Report

(consolidated)

WO#: 25010245

Date Reported: 1/17/2025

CLIENT: MASI Environmental Services

Collection Date: 12/30/2024 12:40:00 PM

Project: 4L03703

Lab ID: 25010245-001

Matrix: DRINKING WATER

Client Sample ID: 4L03703-01

Analyses	Result	RL	Qual	Units	DF	Date Analyzed
<b>PFAS BY EPA 537.1</b>					<b>E537.1</b>	<b>E537.1</b>
<b>PERFLUORINATED ALKYL ACIDS (EPA 537.1)</b>						Analyst: JJF
PFBS	ND	1.77	QL-	ng/L	1	1/10/2025 8:28:00 PM
PFHxS	ND	1.77		ng/L	1	1/10/2025 8:28:00 PM
PFOA	ND	1.77		ng/L	1	1/10/2025 8:28:00 PM
PFOS	ND	1.77		ng/L	1	1/10/2025 8:28:00 PM
PFNA	ND	1.77	QL-	ng/L	1	1/10/2025 8:28:00 PM
HFPO-DA	ND	1.77	QL-	ng/L	1	1/10/2025 8:28:00 PM
Surr: 13C2-PFDA	93.3	70 - 130		%Rec	1	1/10/2025 8:28:00 PM
Surr: 13C2-PFHxA	103	70 - 130		%Rec	1	1/10/2025 8:28:00 PM
Surr: 13C3-HFPO-DA	78.9	70 - 130		%Rec	1	1/10/2025 8:28:00 PM

<b>Qualifiers:</b>	H	Holding times for preparation or analysis exceeded	M	Manual Integration used to determine area response
	ND	Not Detected	PL	Permit Limit
	R	RPD outside accepted recovery limits	RL	Reporting Detection Limit
	W	Sample container temperature is out of limit as specified at testcode		

# WELL 7



**SUMMIT**  
ENVIRONMENTAL TECHNOLOGIES, INC.  
An Alliance Technical Group Company

Summit Environmental Technologies, LLC  
3310 Win St.  
Cuyahoga Falls, Ohio 44223  
TEL: (330) 253-8211 FAX: (330) 253-4489  
Website: <http://www.settek.com>

## Analytical Report

(consolidated)

WO#: 25010245

Date Reported: 1/17/2025

**CLIENT:** MASI Environmental Services **Collection Date:** 12/30/2024 3:40:00 PM  
**Project:** 4L03703  
**Lab ID:** 25010245-003 **Matrix:** DRINKING WATER  
**Client Sample ID:** 4L03703-03

Analyses	Result	RL	Qual	Units	DF	Date Analyzed
<b>PFAS BY EPA 537.1</b>						
<b>PERFLUORINATED ALKYL ACIDS (EPA 537.1)</b>						
		<b>E537.1</b>	<b>E537.1</b>			Analyst: JJF
PFBS	ND	1.78	QL-	ng/L	1	1/10/2025 8:59:00 PM
PFHxS	ND	1.78		ng/L	1	1/10/2025 8:59:00 PM
PFOA	ND	1.78		ng/L	1	1/10/2025 8:59:00 PM
PFOS	ND	1.78		ng/L	1	1/10/2025 8:59:00 PM
PFNA	ND	1.78	QL-	ng/L	1	1/10/2025 8:59:00 PM
HFPO-DA	ND	1.78	QL-	ng/L	1	1/10/2025 8:59:00 PM
Surr: 13C2-PFDA	96.7	70 - 130		%Rec	1	1/10/2025 8:59:00 PM
Surr: 13C2-PFHxA	99.4	70 - 130		%Rec	1	1/10/2025 8:59:00 PM
Surr: 13C3-HFPO-DA	77.2	70 - 130		%Rec	1	1/10/2025 8:59:00 PM

<b>Qualifiers:</b>	H	Holding times for preparation or analysis exceeded	M	Manual Integration used to determine area response
	ND	Not Detected	PL	Permit Limit
	R	RPD outside accepted recovery limits	RL	Reporting Detection Limit
	W	Sample container temperature is out of limit as specified at testcode		



Chief Copland  
Village of Waynesville, Administrator  
1400 Lytle Road, Waynesville, Ohio 45068

1/27/2025

Re: Approval of Well 10 Waterline Extension in Floodway

Dear Chief Copland

This letter serves to formally approve the construction within the designated floodway area of the Well 10 Waterline Extension project. My approval is based on the plans provided which demonstrate minimal impact to the floodway, in accordance with FEMA's "No Impact" Floodway Development in Ohio National Flood Insurance Program Guidance dated October 15, 1993.

Basis for Approval:

- **FEMA No Impact Guidance:**

A thorough review of the provided engineering calculations, construction plans, and site-specific data confirmed that the proposed water line construction, when implemented as outlined, will not result in any significant increase in flood water levels or alter the natural floodway dynamics.

Please do not hesitate to contact me at 513-695-3085 if you have any questions regarding this approval.

Sincerely,

A handwritten signature in black ink, appearing to read "Molly M. Conley". The signature is fluid and cursive, with a long horizontal stroke at the end.

Molly M. Conley  
Warren Co Floodplain Manager  
Warren Co SWCD, Director



VILLAGE OF  
*Waynesville...*

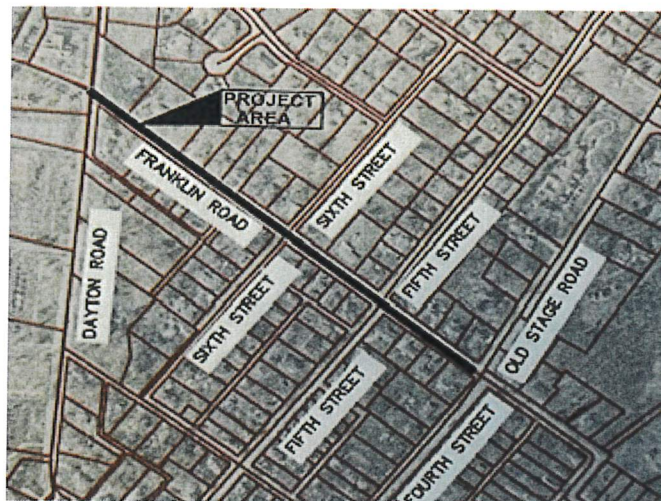
1400 Lytle Road • Waynesville, Oh 45068, • Phone 513-897-8015 • Fax 513-897-2015  
[www.waynesville-ohio.org](http://www.waynesville-ohio.org)

January 23<sup>rd</sup>, 2025

### **Franklin Road Phase 2 Water Line and Storm Sewer Replacement**

The Village of Waynesville is set to begin the second phase of the Franklin Road project. This phase involves replacing all the water main lines and the main storm sewer lines in the project area. Once the new lines are installed, the Village will pave Franklin Road in this section.

The project will stretch from Old Stage Road to Lytle Road, starting on January 27th. Work will begin at the intersection of 4th Street and Old Stage Road and will extend to Lytle Road. Please be aware that equipment and piping may be placed in front of your property, along the street. Additionally, you may experience very brief water outages during tie-in procedures; however, these will be temporary.



We apologize for any inconvenience. For additional information, please contact Chief Copeland (Village Manager) or Brian Keith (Water Department Supervisor), at (513)897-8015.



## Memo

January 29, 2025

To: Township Trustees and City and Village Mayors, Managers or Administrators

From: Kurt E. Weber, County Engineer

### **Re: Rock Salt Bid and Purchase Program for Warren County for 2025-2026 Winter Season**

This office will once again offer an opportunity for your jurisdiction to participate in the County Engineer's salt purchase program this year. The program will be exactly the same as last year.

The program will work like this: We will request a bid price for rock salt dumped at your site and one using a piler to mound it at your site as well. One price for each method will be applied to all taking part. That does not change regardless of what Item No. on the bid sheet that applies to you. You will determine the amount you expect to purchase and that amount will be placed in the first column on the Delivery and Billing Sheet (Exhibit A). The goal is for the bidder to accept that amount more or less. In other words, if you order 1,000 tons and you find you only need 500 tons, you will not be expected to purchase the entire 1,000 tons. Be advised that bidders can make exceptions to the bid that may place conditions on the bid, including minimum and maximum amounts. Those exceptions will weigh heavily on the award outcome.

Once the bid has been awarded and contract executed by the Board of County Commissioners, it will be your responsibility to set up your own purchase order based on the price bid. You will choose whether the salt will be dumped or a piler will be necessary. You will also arrange delivery of your salt to your site. To make this as efficient as possible, please verify your delivery site on Exhibit A and revise the billing information if necessary. A bid guaranty bond that would make each of you as a political subdivision the obligee of the bond is included.

To participate in the program, please have your Board or Council pass a resolution authorizing participation using the sample resolution as a guide. We would prefer the amount of requested salt be included in the resolution. If you do not have room, my office will continue to make salt sales on a pick-up basis at the County Highway Department. If the resolution does not request an amount, you will need to submit an amount in writing so that it can be included in the bid package.

Please return an executed resolution to me by Friday, March 7, 2025, if you plan to purchase salt directly from the successful bidder. If your Board or Council cannot meet before this date, please let me know so that we can somehow accommodate your request. It was determined by our working group that timing of the bid for early April was the key to getting the best price. This program only applies to the purchase of rock salt and does not apply to any deicing chemical solutions, such as Beet Heet or brine.

We look forward to hearing from you. If you have any questions, please contact me at (513) 695-3306, Roy Henson at (513) 695-3310, or Tabitha Ryan at (513) 695-3336. Thank you.

Code Enforcement

Date	Address	Violation (ORD)	Deadline	1st Notice	2nd Notice	Citation	Resolved
5/17/2021	599 Chapman St	Roofs and Drainage, Sidewalks and Driveways, Exterior of Premises, Exterior Walls		5/25/2021			
		Needs condemned.					
6/21/2021	103 N Third St	Overhang Extensions, Rotting deck boards, Windows and Door Frames, Rotting soffit, Brush, Roofs and Drainage		6/21/2021			
8/30/2021	264 N Main St	Home Occupations, Sanitation, Parking, Outdoor Storage, Accessory Structures, Storage of Junk, Disabled Vehicles and Rubbish on Premises, Exterior of Premises, Roofs and Drainage, Stairways, Decks, Porches and Balconies, Handrails and guards, Window and Door Frames, Accumulation of Rubbish or Garbage, Disposal of Rubbish or Garbage	10/5/2021	8/30/2021	9/2/2021	10/18/2021	
		Pre-trial scheduled for 3rd time on 02/16/2022					
		Plea and Sentencing scheduled for 04/21/2022					
		Plea and Sentencing rescheduled for 5/19/2022					
		Appears repairs have started 05/02/2022					
10/4/2021	127 North St	Roofs and Drainage, Weeds, Exterior of Premises, Overhang Extensions		10/5/2021			
11/15/2021	575 Royston Dr	Outdoor Storage, Junk Motor Vehicles		11/16/2021			
2/2/2022	599 Chapman St	Roofs and Drainage, Sidewalks and Driveways, Exterior of Premises, Exterior Walls		2/4/2022	10/24/2022		
		Front painted					
3/21/2022	262 Edwards Dr	Junk Motor Vehicles, Outdoor Storage, Accumulation of Junk		3/22/2022			
3/21/2022	225 Edwards Dr	Outdoor Storage, Accumulation of Rubbish or Garbage		3/22/2022			
3/28/2022	120 N Main St	Accumulation of Rubbish or Garbage, Brush		3/29/2022			
4/4/2022	47 N Third St	Overhang extensions, Exterior of Premises		4/11/2022			
4/4/2022	39 W Ellis Dr	Boat parked in grass		4/11/2022			
4/4/2022	15 S Third St	Exterior of Premises		4/11/2022			
		Working on getting estimates for repairs 05/01/2022					
4/4/2022	168 High St	Outdoor Storage		4/11/2022			
4/4/2022	272 North St	Exterior of Premises, Exterior Walls, Roofs and Drainage, Window and Door Frames, Accumulation of Rubbish or Garbage, Storage of Junk, Disabled Vehicles and Rubbish on Premises, Weeds		4/11/2022			
		Accessory Structures					
6/6/2022	55 N US Rt 42	Siding		6/13/2022			
6/6/2022	83 N Third St	Cut down tree needs removed		6/13/2022			
6/27/2022	825 Franklin Rd	Parking in Grass, Junk Motor Vehicle, Front Steps, Soffit Gutters		7/19/2022			
7/18/2022	552 North St	Soffit Gutters		7/19/2022			
9/19/2022	102 N Main St	Soffit		9/20/2022			
9/26/2022	274 S Main St	Window Frames, Trees over neighbor's property, Outdoor Storage, High Weeds		9/27/2022			
9/26/2022	207 N Main St	Siding		9/27/2022			
9/26/2022	207 S Third St	Trees over street, Weeds		9/27/2022			
9/26/2022	273 S Main St	Dead Tree		9/27/2022			
		Letter returned, spoke with property owner and will have		10/17/2022			



Code Enforcement

9/26/2022	535 Franklin Rd	removed							
		Dead Tree				9/27/2022			7/31/2023
		H/O says tree is alive but will have a arbohist checked it for disease in spring, contact with H/O via email							
10/17/2022	157 N 4th St	Weeds, Siding		10/31/2022		10/18/2022			
		Progress made, extension granted		12/5/2022					
10/17/2022	179 N 4th St	Outdoor Storage, Accumulation of Junk		11/7/2022		10/17/2022			
10/17/2022	255 N Third St	Exterior Walls, Roofs and Drainage		11/21/2022		10/17/2022			
		Improvements made							
10/24/2022	650 High St	Outdoor Storage, Accumulation of junk, Weeds		11/1/2022		10/25/2022			
		Progress made							
11/14/2022	677 Robindale Dr	Bushes growing onto adjoining property		12/14/2022		11/15/2022			
		Siding has started							
4/24/2023	630 High St	Outdoor Storage, Trash, Bushes		5/8/2023		4/24/2023			6/15/2023
		Progress made							
4/24/2023	650 High St	Outdoor Storage, Trash, Bushes		5/8/2023		4/24/2023			6/15/2023
		Progress made							
4/24/2023	317 N Main St	Junk Motor Vehicle		4/30/2023		4/24/2023			4/30/2023
4/24/2023	108 N 4th St	Outdoor Storage, Camper parked in yard		4/29/2023		4/24/2023			4/30/2023
4/30/2023	15 -19 N Us Rt 42	High Grass					4/30/2023		4/30/2023
5/1/2023	396 Franklin Rd	High Grass		5/5/2023		5/1/2023			5/5/2023
5/1/2023	373 N Main St	High Grass		5/5/2023		5/1/2023			5/5/2023
5/1/2023	437 N Main St	High Grass		5/5/2023		5/1/2023			5/5/2023
5/1/2023	393 N Main St	High Grass		5/5/2023		5/1/2023			5/5/2023
5/1/2023	730 Dayton Rd	High Grass		5/5/2023		5/1/2023			5/5/2023
5/1/2023	71 N Fourth St	Washer/Dryer on porch, Mattress on porch		5/8/2023		5/1/2023			5/5/2023
5/1/2023	291 Church St	Weeds in pavement, High Grass, High Weeds		5/8/2023		5/1/2023			5/5/2023
6/19/2023	795 Preston Dr	Overgrown Trees		6/28/2023		5/1/2023			5/8/2023
6/19/2023	53 S 4th St	Overgrown Trees		6/28/2023		5/1/2023			6/28/2023
7/31/2023	677 Robindale Dr	Bushes growing onto adjoining property		8/7/2023		8/1/2023			6/28/2023
8/7/2023	195 S Third St	Trees overhanging sidewalk		8/21/2023		8/7/2023			8/19/2023
8/7/2023	393 N Main St	Tree fallen on house		8/14/2023		8/7/2023			8/19/2023
8/7/2023	1253 Lytle Rd	Bushes need trimmed		8/14/2023		8/7/2023			8/19/2023
8/7/2023	1140 Lytle Rd	Bushes/Trees need trimmed overhanging sidewalk		8/14/2023		8/7/2023			8/12/2023
8/7/2023	107 N Fifth St	Broken tree branch needs cut down and removed		8/14/2023		8/7/2023			8/12/2023
8/21/2023	295 S Main St	Bushes overhanging sidewalk		8/25/2023		8/21/2023			8/25/2023
8/21/2023	275-279 S Main St	High Grass/Weeds		8/25/2023		8/21/2023			8/25/2023
9/25/2023	941 Lytle Rd	High Grass/Weeds		9/30/2023		9/26/2023			10/3/2023
9/25/2023	121 N 5th St	Broken tree branch needs cut down and removed		9/30/2023		9/26/2023			10/15/2023
10/23/2023	Vacant Chapman St	High Grass		10/28/2023		10/24/2023			10/31/2023
11/20/2023	172 N 4th St	Stove outside		11/22/2023		11/20/2023			11/22/2024
11/20/2023	162 N 4th St	Couch outside		11/21/2023		11/20/2023			11/25/2023
11/20/2023	192 N 4th St	Toilet outside and other trash		11/22/2023		11/20/2023			11/25/2023
11/27/2023	4th St Apartments	Couchs not in dumpsters, fridges outside		11/28/2023		11/27/2023			12/1/2023
12/16/2023	162 N 4th St	Trash outside		12/16/2023		12/16/2023			12/16/2023
12/18/2023	563 Robindale Dr	Trailer parked on street		12/19/2023		12/18/2023			12/20/2023
12/18/2023	88 S Third St	Gutters, downspouts, soffit, siding, windows, doors		2/29/2024		12/18/2023			12/20/2023
1/29/2024	1062 Brookfield Dr	Trailer parked on street		1/30/2024		1/29/2024			1/30/2024
3/30/2024	35 N Us Rt 42	Accessory Structures		4/15/2024		4/1/2024			4/29/2024
4/20/2024	17-19 N Us Rt 42	High Grass		4/21/2024		4/21/2024		4/21/2024	4/21/2024





Code Enforcement



## Finance Director Report

February 3, 2025

Jamie Morley

- I have provided you with the month-end reports from December 2024. Thank you for your patience. With the help of Ms. Crockett, the bank rec is only off the \$130.50 from January 2023 and \$.02.
- Year-end is well underway. I have filed and uploaded W-2s and 1099s with the IRS, Social Security, the Treasury of State, the Bureau of Workers Compensation, and RITA.
- As a reminder, we will review fund accounting and the finances of 2024 at the next Finance meeting on Feb. 18, 2025. Please come with questions!
- All employees have updated their accounts with FormFire. I will let you know when Mr. Hough has quotes for employee health insurance renewal.

Thank You,

Jamie Morley

Finance Director/Clerk of Council

**ORDINANCE NO. 2025-001**

**AN ORDINANCE AUTHORIZING A FIFTY PERCENT REDUCTION OF  
THE WATER FEES RELATED TO THE PARK AT THE MARY L. COOK LIBRARY**

**WHEREAS**, Council acknowledges past the contributions by Mary L. Cook Library to the benefit of the Village of Waynesville, as well as the public benefit of the proposed park; and

**WHEREAS**, the Mary L. Cook Library has continuously worked hard to provide a serene natural environment that allows one to enjoy the outdoors. Council believes it will significantly benefit our village; and

**WHEREAS**, Council has determined that authorizing a fifty percent reduction in the water fees related to the park is a valid public purpose necessary to assist in this public peace, health, safety and general welfare of the Village of Waynesville.

**NOW THEREFORE BE IT ORDAINED** by the Village Council of the Village of Waynesville, \_\_\_\_\_ members elected thereto concurring:

**Section 1.** That the water fees related to the park to be constructed at the Mary L. Cook Library shall be reduced by fifty percent (50%) until and unless Council takes any further action to change such reduction. This reduction applies only to the water fees and only to the separately metered park portion of the development. Such reduction shall not apply to any sewer rates paid by the library.

**Section 2.** The development in question must still meet all other requirements as established by the Ordinances of the Village of Waynesville.

**Section 3.** That this Ordinance shall be effective from and after the earliest period allowed by law.

Adopted this \_\_\_\_\_ day of \_\_\_\_\_, 2025.

Attest: \_\_\_\_\_  
Clerk of Council

\_\_\_\_\_  
Mayor



**ORDINANCE NO. 2025-002**

**AUTHORIZING THE VILLAGE MANAGER TO ENTER INTO A CONTRACT WITH WARREN COUNTY ENGINEER'S OFFICE FOR PURCHASE OF ROAD SALT AND DECLARING AN EMERGENCY**

WHEREAS, the Village of Waynesville desires an agreement to purchase road salt through the Warren County Engineer's Office; and

WHEREAS, the Warren County Engineer's Office meets all applicable State and local requirements through the bid process for salt; and

WHEREAS, in order to save money and expedite the bidding process, it benefits the Village of Waynesville to enter into an agreement with the Warren County Engineer's Office for road salt for the 2025-2026 winter season; now

NOW, THEREFORE BE IT ORDAINED, by the Council for the village of Waynesville, \_\_\_ members elected thereto concurring:

SECTION 1. That the Village Manager is hereby authorized to enter into an agreement to participate with the Warren Country Engineer's Office for the bidding and purchase of 200 ton of road salt for the 2025-2026 winter season.

SECTION 2. That the Village of Waynesville has allocated its own storage space to receive and store salt being bid and awarded in this contract.

SECTION 3. That Village Manager is hereby authorized to file and sign all documents associated herewith including the forwarding of the estimated salt needed for purchase as prepared by the Village of Waynesville.

SECTION 4. That this ordinance is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health, safety, and welfare and shall be effective immediately upon its adoption. The reason for said declaration of emergency is the need to enter into the agreement at the earliest possible date.

Adopted this \_\_\_ day of \_\_\_\_\_, 2025.

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Clerk of Council

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Mayor

**ORDINANCE NO. 2025-003**

**AUTHORIZING THE VILLAGE MANAGER TO AWARD PROPERTY AND LIABILITY INSURANCE COVERAGE FOR THE VILLAGE OF WAYNESVILLE**

WHEREAS, it is necessary for the Village of Waynesville to have continuous property and liability insurance coverage; and

WHEREAS, Ohio Plan Risk Management, Inc. has submitted a proposal for one year of coverage.

NOW, THEREFORE, BE IT ORDAINED by the Village Council of the Village of Waynesville, \_\_\_\_\_ members elected thereto concurring that:

Section 1. That the insurance policy, as written by Ohio Plan Risk Management for the issuance of automobile, general liability, police, professional liability, public officials' liability, property insurance and other insurance as determined by the Village Manager in the name of the Village of Waynesville, is hereby awarded in an amount not to exceed \$26,535.00 for a one year period of March 12, 2025 through March 12, 2026. A copy of the policy is on file with the Finance Director.

Section 2. That the Village Manager is hereby authorized to execute any and all documents necessary to implement said coverage.

Section 3. That the expenditure of an amount not to exceed \$26,535.00 for one policy year is hereby authorized.

Section 4. That Ohio Plan Risk Management, Inc. is hereby authorized to render professional consultation with respect to insurance coverage for the policy year.

Section 5. That this Ordinance shall be effective from and after the earliest period allowed by law.

Adopted this \_\_\_\_\_ day of \_\_\_\_\_, 2025.

Attest: \_\_\_\_\_  
Clerk of Council

\_\_\_\_\_  
Mayor